**4.3 Parental Involvement Policy**

A Parent is the most significant person in a child’s life. Our Pre-school aims to work with parents and carers by supporting and encouraging best practise and offering advice and reassurance when asked.

We aim to do this by,

* Ensuring that all parents know about our aims and policies. Including how to make a complaint.
* Encouraging parents to become actively involved in their child’s learning by sharing termly Next Steps planning and asking them for written contributions.
* Using ‘Just to let you know’ and ‘Ask me about’ slips for children to take home to encourage communication between child and parent/carer.
* Parents are encourages to complete an ‘All about Me’ leaflet at least yearly to help us to gain information about each child in their home environment.
* Giving written and verbal feedback on their child’s progress. We operate an open door policy and encourage parents to come and share their child’s Learning Journal whenever they like.
* Ensuring the white board at the gate is updated after each session for parents to read about what has been happening at pre-school.
* Termly newsletters for parents/carers to read.
* Parents can phone, email, write, visit at any time.
* Our text service allows us to get messages to parents quickly.
* Informing parents about training, which might interest them.
* Asking parents/carers to complete an annual questionnaire the results of which are added to our action plan to support continuous improvement.

We also liaise with childminders, other settings and Outside Agencies where appropriate to share information and seek information about our children with parental consent.